



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Transportation
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 9/17/2014

2. After-the-Fact: ☒ Yes ☐ No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

There was a loss of power, including no lights, at the Wilson Tunnels on 9/17/14. The switchgear equipment, which supplies power from one of two HECO feeders to the Wilson tunnels bores, malfunctioned when H-3 electricians attempted to switch power from feeder #1 to #2. Normally feeder #1 provides power to all tunnel loads and feeder #2 provides back up power in the event of the loss of feeder #1. HECO requested that we switch power to feeder #2, as they needed to install a new pole connected to feeder #1 and had to cut power in that feeder. H-3 electricians were unable to do the transfer due to mechanical problems with feeder #1 main switchgear. Failure to close that switch left the tunnels without power and lighting, creating a danger to the travelling public with reduced visibility and no ventilation.

4. Vendor/Contractor/Service Provider Name:
Switchgear & Power Services LLC

5. Amount of Request:
\$ 1,612.56

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.



The contractor brought in special testing equipment to disassemble, test, and repair the switchgear back to normal. The power from HECO feeder #2 was successfully restored and power was provided to Wilson Tunnels, with all lighting restored within two hours of the start of this repair. Without this emergency work, which restored power and lighting, driving within the tunnels would have been potentially hazardous due to the darkness of the tunnel roadways.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

Switchgear & Power LLC was selected on the basis of similar emergency work performed by them in the past. They responded promptly to our request for assistance, were able to come up with a viable solution quickly, and their rates and low overhead result in lower costs than other companies that conduct this type of work. Their personnel coordinates their work well with DOT electricians and conduct their work in a safe and orderly manner.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Clyde Morita* 	DOT/Highways Division	808-485-6208	clyde.morita@hawaii.gov
Pratt Kinimaka 	DOT/Highways Division	808-831-6813x126	pratt.kinimaka@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature

10.12.14

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that repair to the switchgears in the Wilson Tunnel was necessary to restore lighting and ventilation to the tunnels to avoid a threat to public safety.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required



Chief Procurement Officer Signature

10/16/14

Date